

SPLASH Sanitation Meeting Tuesday Morning Notes

Kigali

Communication

- Share our proposals
- FAME – website and intranet – pdf
- 3KNET – web and intranet
- U-ACT – to check
- MAFADY – let Anne have version
- CLASS A – Yes, ok without

Teleconferences

- Quarterly teleconference between consortia leads and Anne
 - Time to give date and time information
 - Discuss:
 - Progress
 - Plans – looking backwards and forwards including travel (e.g. meetings)
 - Coordinating with others (may fall out of conversation)
 - Anne to do summary of key points and email
- Website - Julie

Reporting

- 6 Monthly reports
 - Contracts started 1st April
 - 1st reporting period 1st April – 30th September
 - 2nd ** reporting 1st October – 31st March
 - Financial audit required
 - Reports to be sent within 45 days of end of period – 15th November
 - Reports to Manfred (SDC) and Anne (WEDC)

Technical Review

- Technical review
 - Roland Schertenleib – EAWAG
 - Rebecca – WEDC
 - Mugo – WUSP
- Technical reports then go to SDC and other donors (BMGF, ADA, MAEE, SIDA, DFID)
- Finally, comments will be provided back to consortia

Financial Reporting

- Summary every 6 months
- To give expected and actual expenditures
 - Within each budget line, allowed up to a 10% variation with explanation
 - If need to go above 10%, must explain and get approval from SDC